



Commercial Support Manager at Ultranav Business Support ApS

The Job

Reporting to our Managing Director, your prime responsibility will be to provide commercial support to the Danish based Ultrabulk, Ultragas and Ultraship units and also supporting Ultrabulk's offices around the world. Core elements being the design and production of brochures, reports, flyers, maintenance and development of our companies web-sites and those of the Ultranav Group units based in the Americas, as well as event planning. You will also be responsible for the sourcing of news articles for the internal company magazine and ad-hoc external publications.

In relation to event planning, it will entail such tasks as delegation planning for vessel naming ceremonies in the Far East as well as annual strategy meetings, customer events and other one-off events. Event planning will also include flight, train, hotel, conferences, restaurant arrangements and in some instances give-away items to name but a few of the elements required.

Additionally, you will be responsible for the running and developing of respective units LinkedIn sites.

Your Profile

Your English communication skills are excellent both written and verbally. When it comes to the use of Microsoft Office you are super user, ideally also with experience in Drupal, Photoshop and InDesign. You are creative and have a talent for graphic design, yet with a commercial mindset.

You are passionate about commercial support and possess a high degree of professionalism in what you do. Furthermore, you are able to work independently, structured, detail oriented and with the ability to maintain an overview of your many tasks. You will work in a busy environment, one where the diversity of your responsibilities will motivate you and provide you with the challenges you seek. You meet your customers both internally and externally with a "can-do attitude", are accommodating and good at building relations with stakeholders.

What we offer

A challenging position in an international and multicultural environment where innovative, proactive thinking and a good sense of humor are valued. Based on your qualifications, we offer a competitive and attractive salary and benefits package.

- The opportunity to work internationally with staff around the world
- A unique possibility to be an important part of the continued development and expansion of our operations
- Possibility to develop your interpersonal as well as professional skills
- To join a group with a financially strong platform, a business built on partnerships and long term relations

Apply now

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Closing date: 07.07.2017 (*Applications are reviewed ongoing, but due to the summer holiday period, the interview process may take longer than usual*)

Location: Gentofte, Denmark

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About us

Ultranav Business Support ApS (Gentofte, Denmark) is a fully owned subsidiary within the Chilean Ultramar Group.

We aspire to build and operate the best platform of shipping services, for the development and success of our clients, employees and communities.

The company provides support functions in terms of Finance and Reporting, Operations Control, HR, Commercial Support for the global businesses of Ultrabulk, Ultragas and UltraShip. This enables the commercial and technical entities to maintain full focus on their core businesses.

